

# JOB CARD - VEHICLE IN

## Vehicle Details

Date		Stock No	
Time		Reg No	
Vendor Name		Make	
Contact		Model	
Tel No		Derivative	
Date of Sale		Mileage In	
Method	<input type="checkbox"/> Transported	Colour	
	<input type="checkbox"/> Driven	Date 1 <sup>st</sup> Reg	
	VIN		

**Documentation**

V5  Yes  No

MOT  Yes  No

Mot Expiry.....

Radio Codes  Yes  No

Key Codes  Yes  No

No of Keys .....


**Service History**

Service Book  Yes  No

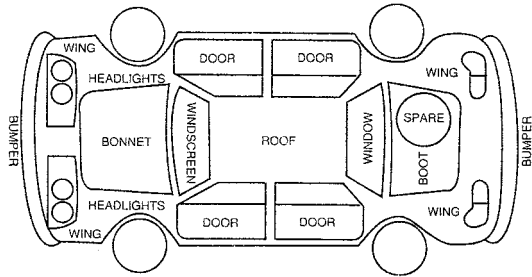
Service Print  Yes  No

No of Stamps .....

Last Service - Date ..... Mileage .....



## Condition of Vehicle



Excel <input type="checkbox"/> Good <input type="checkbox"/> Avg <input type="checkbox"/> Poor <input type="checkbox"/>	<b>ENGINE CONDITION</b>
<b>BODYWORK DESCRIPTION</b>	Excel <input type="checkbox"/> Good <input type="checkbox"/> Avg <input type="checkbox"/> Poor <input type="checkbox"/>
<b>MECHANICAL DESCRIPTION</b>	

ITEM	Excellent	Good	Average	Poor	Comments / Repair / Replacement Require	Cost
Paintwork						
Panelwork						
Upholstery						
Carpets						
Headlining						
Engine						
Clutch						
Axles						
Gearbox						
Brakes						
Front Drive						
Rear Drive						
Steering						
Suspension						
Battery						
Electrics						
Exhaust						
Tyres						
<b>Total Cost</b>						

**Extra Features :**

<input type="checkbox"/> Air Conditioning	<input type="checkbox"/> Radio CD	<input type="checkbox"/> ABS	<input type="checkbox"/> Rear Head Rests	<input type="checkbox"/> .....
<input type="checkbox"/> Climate Control	<input type="checkbox"/> CD Player	<input type="checkbox"/> Air Bag	<input type="checkbox"/> Parking Sensors Front	<input type="checkbox"/>
<input type="checkbox"/> PAS	<input type="checkbox"/> CD Multi Player	<input type="checkbox"/> Air Bags	<input type="checkbox"/> Parking Sensors Back	<input type="checkbox"/> .....
<input type="checkbox"/> Cruise Control	<input type="checkbox"/> Computer	<input type="checkbox"/> Sun Roof	<input type="checkbox"/> Alloys	<input type="checkbox"/>
<input type="checkbox"/> Alarm	<input type="checkbox"/> Television	<input type="checkbox"/> Electric Sunroof	<input type="checkbox"/> Alloy Locking Nuts	<input type="checkbox"/> .....
<input type="checkbox"/> Immobilizer	<input type="checkbox"/> DVD Player	<input type="checkbox"/> Electric Windows Front	<input type="checkbox"/> Alloy Locking key	<input type="checkbox"/>
<input type="checkbox"/> Central Locking	<input type="checkbox"/> Phone Kit	<input type="checkbox"/> Electric Windows Back	<input type="checkbox"/> Spare Key	<input type="checkbox"/> .....
<input type="checkbox"/> Remote Locking	<input type="checkbox"/> Sat Nav	<input type="checkbox"/> Electric Seats	<input type="checkbox"/> Load Cover	<input type="checkbox"/>
<input type="checkbox"/> Radio Cassette	<input type="checkbox"/> Sat Nav CD	<input type="checkbox"/> Heated Seats	<input type="checkbox"/> Other .....	<input type="checkbox"/>

**Comments:**

All documents, spare keys & all accesories passed to admin for processing  Yes  No

Received By: ..... Signature: ..... Date: .....

Does the vehicle appraisal match the vendors appraisal  Yes  No please explain with action required.

Name of Appraisor: ..... Signature: ..... Date & Time: .....